PARKS & RECREATION

Owensboro Parks & Recreation

owensboroparks@owensboro.org 270-687-8700

> 1530 McJohnson Avenue Owensboro, KY 42303 owensboroparks.org

Memorial Bench Application

Owensboro Parks & Recreation Department is pleased to offer a memorial program to honor and remember friends and relatives. The program is designed to assist the City through donor funding to adopt benches in locations that have been identified as appropriate and suitable.

Name of Donor:			
	Metal Bench & Pla		
In Honor / Memory	of Name		
Proposed Location for be	nch:		
Include plaque	If so, proposed Wording	for Plaque/Inscription:	
MAKE CHECKS PAYABLE T	O: CITY OF OWENSBORO		
RETURN COMPLETED FOR Owensboro Parks & Attention: Parks Dir 1530 McJohnson Av Owensboro, KY 42	k Recreation ector venue		
Signature of Applicant		Date	

Member of the National Recreation and Park Association and the Kentucky Recreation and Park Society

Guidelines

- The location and any bench engravings or plaque literature must be approved by the City Designee.
- If applicable, plaques shall be a 4' x 6' bronze plaque or approved substitute.
- The City reserves the right to remove or relocate the bench if determined that removal or relocation is in the City's best interest.
- Non-perishable items, such as photos, plastic flowers and beads, **are not permitted** and will be removed.

Persons wanting a Memorial Bench must fill out an application and submit it to:

Owensboro Parks & Recreation Attention: Parks Director 1530 McJohnson Avenue Owensboro, KY 42303

The City will make every reasonable effort to maintain the benches, but will not be responsible for acts of nature and damage or vandalism to benches. City has sole and absolute discretion to make repairs or replace memorial benches, but **shall not be required** to replace or repair.

Your donation of a bench helps beautify our community, creates a sense of ownership and provides a meaningful amenity that thousands of users of the great outdoors can enjoy and appreciate as time goes by.

FOR OFFICE U	ISE ONLY:	
APPLICATION	:APPROVEDNOT APPROVED	
APPROVED W	ITH CONDITIONS (EXPLAIN):	
For Approval:		
	Date	

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