



BASEBALL/SOFTBALL TOURNAMENT RENTAL REQUEST FORM



1. Organization: _____
2. Contact Name: _____
3. Contact Phone Number: _____ Alternate #: _____
4. Mailing Address: _____
5. Email Address: _____
6. Tournament/Organization Website: _____
7. Projected Rental Date(s): _____
8. Event Name: _____
9. Sanction (Please Check): Qualifier State Regional National OPEN
10. Sport (Please Check): Youth Baseball Youth Softball Adult Softball
11. Estimated # of Teams: _____ Ages / Divisions: _____
12. Tournament Site (Please Check): Kentucky Legend Fields, Fisher Park Panther Creek Park
13. Projected # of Visitors: _____
14. Projected # of teams from more than 75 miles: _____
15. Requested Field Dimensions: _____

16. Projected Start Time: _____ (CST) and End Time: _____ (CST)
17. Merchandise Vendor(s): _____
18. List three site locations you have hosted tournaments: _____

*Please share additional information / event details related to your rental request: _____



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TOURNAMENT
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READ BEFORE SIGNING

I understand this form is a **request** that will be reviewed by designated administrators. I understand submitting a request is **not** a guarantee of availability or approval. Members of both City and County Parks & Recreation Departments reserve the right to deny any rental which is deemed inappropriate.

I agree the individual taking responsibility for the rental must be **21 years of age**. I understand, agree and will ensure an authoritative representative, over the age of 21, will remain on the premises for the duration of the requested tournament or event. I understand the rental representative and tournament organization renting the facility are solely responsible for any and all supervision pertaining to the specifics of the tournament or event format, i.e. registration, officials, schedule, game rules, entry gate, etc. Members of both City and County Parks & Recreation Departments will have the final determination of any and all issues which may pertain to facility operations.

It is fully understood that the rental representative and tournament organization will submit a \$500 damage deposit, 25% rental deposit, and provide and maintain at its own expense insurance coverage upon approval. Designated administrators will communicate notice of approval or denial within 30 days of receiving the Rental Request Form. Confirmation of any and all rental agreements will be outlined in the contract agreement issued by designated administrators prior to a tournament and facility use.

Print Name of Responsible Party

Signature of Responsible Party

Title / Office (If Applicable)

Tournament Organization

Please sign and return this Rental Request Form to:

Owensboro Parks & Recreation
Attn: Seth Flener
1530 McJohnson Ave.
Owensboro, KY 42303
Phone: (270) 687-8700
Email: flenersr@owensboro.org